

File No.ESTT M-20/37/2020-ADMIN-MIN ESTT

Government of India
Ministry of Jal Shakti,
Department of Water resources, RD & GR
Central Ground Water Board
"Bhujal Bhawan", N.H-IV
Faridabad- 121001

No. 20-26/2019-Min.Estt - 4056

Dated:

To
All Regional Directors/Executive Engineers/Head of Offices/RGI/CGWA/
CGWB Regions/Divisions/State Unit Offices

10 NOV 2020

Sub: Non-joining of Officers/Officials at the Place of Posting on Transfer - regarding

Sir,

In continuation to this office letter of even No. dated 16.10.2020, it has been observed that the transfer orders are not implemented by some offices inspite of repeated instructions. The officers/officials, transferred to other regions/offices, must be relieved for joining duty at their new place of posting, at the earliest.

In order to keep a track on implementation of transfer orders, all concerned are requested to forward the compliance report by 5th of each Month as per the following two formats. First such report may be sent by 12.11.2020.

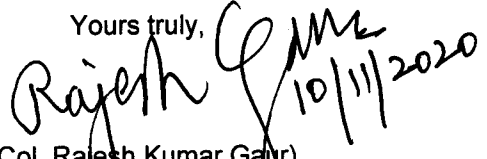
Format for Reporting Compliance of Transfer Orders by the Office from where the Officer/Official is under Transfer

Name & Designation of officer/official transferred	Transferred From	Transferred To	Order dated	Status of Relieving/Date of Relieving	If not relieved, explain reasons for not relieving the officer / official

Format for Reporting Compliance of Transfer Orders by the Office where the Officer/Official is to Join on Duty

Name & Designation of officer/official transferred	Transferred From	Transferred To	Order dated	Status of Joining/Date of Joining	If not joined, explain what actions were / are being initiated to ensure that the officer/officials reports for duty

This is issued with the approval of the Chairman, CGWB.

Yours truly,

(Col. Rajesh Kumar Gaur)
Director (Administration)

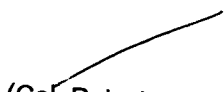
Copy to:-

1. Administrative Officers, Estt(M)/Scientific/Engg/Local Admn, Faridabad
2. PA to Chairman, CGWB, Faridabad

P.T.O.

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3. PAs/PS to all Members, CGWB, Faridabad
4. The Programmer, CGWB, Faridabad with the request to upload the Circular under the caption 'Important Orders/Circulars' of CGWB web site.


(Col. Rajesh Kumar Gaur)
Director (Administration)